

# Recruitment & Retention Registration Form

(Please return completed form with **Site Selection Indicated**.)

REGISTRATION INFORMATION: Pre-registration is required; workshop space is limited - first come first served. The registration fee of \$295.00 is per person; the training session is 8:00 A.M. to 4:30 P.M. The Curriculum includes: *The Road to Quality Foster and Adoptive Care: A Comprehensive Recruitment Manual; Recruiter's Notebook and Planning Guide; "How to Prepare a Press Kit" Kit; How to Establish and Maintain a Speaker's Bureau Kit* plus topical handouts.

Completed registration forms accompanied by payment of fees or by agency purchase order or authorization to invoice the agency will be honored subject to capacity limitations. Registration is site specific and is not transferable. Refunds honored less \$45.00 administrative fee until site registration deadline, no refund after site deadline. Substitutions honored for the respective site; registration is not transferable from site to site.

For space availability contact AFCR: 540-775- 7410 - 9:00 A.M. - 4:00 P.M., Eastern, Monday-Friday. Registrants will received written confirmation of registration. Please make checks/ purchase orders payable to: American Foster Care Resources, Inc. **AFCR's Federal Tax Identification Number #54-1220248.**

## ★ Foster & Adoptive Family Home ★ Recruitment & Retention

**Please Indicate registration For Which Site:**

Workshop Site: \_\_\_\_\_

Workshop Date: \_\_\_\_\_

**FEE of \$295.00 INCLUDES:** Curriculum and handouts; continental breakfast, mid-morning break, mid-afternoon break. Any meals, travel or lodging not included.

**\$295.00:** Check for Fees Enclosed \_\_\_\_\_; Or, Purchase Order\Letter Authorizing Billing Attached \_\_\_\_\_.

2010.pdf

**Please Type or Print Clearly. Thanks!**

Name: \_\_\_\_\_

Agency: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Tel: (\_\_\_\_\_) \_\_\_\_\_ FAX: (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

**Return this page** and your fees/purchase orders to:

**American Foster Care Resources, Inc.**

**Attn: RECRUITMENT WORKSHOP**

Post Office Box 271, King George, VA 22485

540-775-3271 FAX

## 2010 Workshop Schedule

---

**New York**, Schenectady

May 7, 2010

Holiday Inn-Schenectady

100 Nott Terrace

Schenectady, NY 12308

**Sleeping Room Rate:** \$99.95 Sgl/ Dbl.

**518.393.4141**

**Site Registration Deadline:** April 23<sup>rd</sup>.

**Illinois**, Chicago-Elk Grove

May 14, 2010

Holiday Inn-Elk Grove

1000 Busse Rd.

Elk Grove Village, IL 60007

**Sleeping Room Rate:** \$79.00 Sgl/ Dbl.

**847.437.6010**

**Site Registration Deadline:** May 1<sup>st</sup>.